

Anna Moody

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Experience:

Southern Healthcare Management

Senior Treasury Analyst June 2022-Present

- Managed daily cash activity including EFTs and wire transfers for 75+ bank accounts
- Assisted in transition to LeaseCrunch software in accordance with the new lease accounting standards (ASC 842)
- Communicated with brokerage firm for property, PLGL, crime, and flood insurance policies and amortized policies appropriately

Accountant II April 2021-May 2022

- Performed all accounting functions for 10 independently managed skilled nursing and rehabilitation centers
- Provided a thorough P&L analysis based on budget and trends
- Created and reconciled fixed assets for 41 centers
- Reconciled all escrow accounts to mortgage statements

SUPPLY.com/HMWallace, INC

(SUPPLY.com merged with Ferguson Enterprises in August 2020; HMWallace continued operation as an individual entity under Ferguson)

Accounting Analyst October 2019 – April 2021

- Performed monthly balance sheet and bank reconciliations
- Developed SOPs for AP and AR Coordinator positions and trained (2) new hires
- Reported fraudulent credit card activity and analysis to monthly to management
- Assisted with SUPPLY.com shutdown and transition to Ferguson beginning in August 2020

AP Coordinator June 2019 - September 2019

- Entered AP invoices and credits into NetSuite
- Reconciled (30) monthly statements from vendors to ensure payments were current

AR Coordinator June 2018 - June 2019

- Processed (20) customer invoices and (125) credit card refunds daily
- Resolved credit card disputes with credit card companies
- Reconciled transactions from payment gateways to NetSuite monthly

Skills:

- 5+ Years of NetSuite Experience
- Advanced skill in Excel (Xlookups, SUMIFs, Index Match, Macros, Pivot Tables)
- Ability to manage multiple projects and meet deadlines

Licenses:

- Certified Public Bookkeeper – NACPB Issued: January 2023

Education:

University of West Georgia

B.B.A Management

GPA 3.50/4.00

B.B.A Accounting

Graduated July 2018

International Economics Convention (Mumbai, India): Second Runner Up

Topic: The Impact of Demonetization on Micro, Small, and Medium Businesses

Beta Gamma Sigma Business Honor Society

UWG Honors College Graduate